

**Hopkinton School Board  
Hopkinton, New Hampshire  
Agenda  
School Board Meeting  
Maple Street School – Room 1**

**Tuesday, October 4, 2016 - 5:30pm**

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**PUBLIC SESSION**

- 1. Call to Order/Pledge of Allegiance**
- 2. Additions/Deletions from Agenda by Superintendent**
- 3. Correspondence**
- 4. Approval of Minutes**

Recommend the Hopkinton School Board approve the minutes of the regular board meeting held on September 20, 2016.

- 5. Public Comment (1)**
- 6. Comments from the Hopkinton School Board**
- 7. Presentations and Staff Reports**

- a.* Administrator Reports – Building
- b.* Hopkinton School District Mission Statement – Status Report / Proposed Addition
- c.* District Professional Learning Calendar 2016 – 2017
- d.* Indicators of Achievement
- e.* October 1<sup>st</sup> Enrollment

**8. Items for Board Discussion**

- a.* School Board Calendar – Update
- b.* Long Term Projects: Facility Project: Revised Charge to the Facility Committee – Draft 2  
*(Action Item)*
- c.* Personnel *(Action Items)*
  - i.* 2016 – 2017 School Year Nominations *(Action Items)*
    1. Instructional Assistant Nomination (1)
    2. Instructional Assistants - Revised Contracts (2)
  - ii.* Curriculum Development Team Leaders
- d.* Policy: EEAA– Audio/Video Surveillance and Recording on School Property and in Classrooms -  
Revision *(Action Item)*

- e. Overnight Trips (*Action Items*)
  - i. San Juan del Sur, Nicaragua February 16-February 26, 2017 - Preliminary Approval
  - ii. Madrid Spain, April 23-April 30, 2017 – Final Approval

## **9. Public Comment (2)**

### **10. Materials Provided**

Draft Minutes  
Administrator Reports - Building  
School Board Calendar  
Revised Charge to the Facility Committee – Draft 2  
Mission Statement  
International Overnight Trip Forms (2)

### **11. Important Dates**

October 7 – Professional Development Day  
October 17 – Joint Select Board Meeting  
October 18 – Hopkinton School Board Meeting

## **ACTION ITEMS**

12. The Hopkinton School Board approve the Superintendent’s recommendation to adopt the revised charge to the facility committee as presented.
13. The Hopkinton School Board approve the Superintendent’s nomination of Lynne Clough, Maple Street School, Instructional Assistant, for the 2016 – 2017 school year, pending final approval of the Superintendent of Schools.
14. The Hopkinton School Board accept the Superintendent’s recommendation to approve a revised contract for Instructional Assistant, Lisa Thorne, from .68FTE to .72FTE, for the 2016 - 2017 school year.
15. The Hopkinton School Board accept the Superintendent’s recommendation to approve a reallocation of her full time equivalent status, for the addition of Instructional Assistant role, including additional hours for Carol Daniels, for the 2016- 2017 school year.
16. The Hopkinton School Board approve the Superintendent’s nomination of Mark Dickson, Science Curriculum Development Team Leader, pending final approval of the Superintendent of Schools.
17. The Hopkinton School Board approve the Superintendent’s nomination of Matt Krogman, Social Studies Curriculum Development Team Leader, pending final approval of the Superintendent of Schools.
18. The Hopkinton School Board approve the Superintendent’s nomination of Michelle Cotnoir, World Language Curriculum Development Team Leader, pending final approval of the Superintendent of Schools.
19. The Hopkinton School Board accept the Superintendent’s recommendation to grant preliminary approval for the Hopkinton High School Interact Club international trip to San Juan Del Sur, Nicaragua, February 16 – February 26, 2017.
20. The Hopkinton School Board accept the Superintendent’s recommendation to grant final approval for the Hopkinton High School international trip to Spain, April 23 – April 30, 2017.

## **21. Nonpublic Session**

Nonpublic Session for the Discussion of Matters as Per RSA 91-A: 3, II (a), (b), and (c)

Personnel  
Student Issue

RETURN TO PUBLIC SESSION

## **22. Adjournment**

**If you have any questions for members of the Hopkinton School Board or Administration please feel encouraged to contact them at the phone numbers or emails below:**

### **Hopkinton School Board**

Matt Cairns, [mcairns@sau66.org](mailto:mcairns@sau66.org)  
Liz Durant, [ldurant@sau66.org](mailto:ldurant@sau66.org)  
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Bill Jones, [wjones@sau66.org](mailto:wjones@sau66.org)

### **Administration**

Steve Chamberlin, Superintendent, 746-5186, [schamberlin@hopkintonschools.org](mailto:schamberlin@hopkintonschools.org)  
Michelle Clark, Business Administrator, 746-5186 [mclark@hopkintonschools.org](mailto:mclark@hopkintonschools.org)  
Meghan Bamford, Director of Student Services, 746-5186, [mbamford@hopkintonschools.org](mailto:mbamford@hopkintonschools.org)  
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