

1
2
3
4
5
6
7
8
9
10
11
12

**Hopkinton School Board
Hopkinton, New Hampshire**

ADOPTED MINUTES

**School Board Meeting
Maple Street School – Rm. 1 Maple Street School**

Tuesday, August 15, 2017 - 5:30pm

13 **School Board:** Ms. Liz Durant, Chair; Mr. Dave Luneau, Vice Chair, Ms. Aviva Nestler, Mr. Matt
14 Belanger, Mr. Matt Cairns, Board Members

15
16 **Administration:** Mr. Steven Chamberlin, Superintendent of Schools

17
18 **PUBLIC SESSION**

19
20 **1. Call to Order/Pledge of Allegiance**

21 Ms. Durant called the meeting to order at 5:30pm and led the Pledge of Allegiance.

22
23 **2. Additions/Deletions from Agenda by Superintendent**

24 Superintendent Chamberlin noted that Mr. William Caruso was the nomination for the District
25 Facility Director (#12), an additional FTE (#15) is needed for the Spanish teacher.

26
27 **3. Correspondence**

28 Superintendent Chamberlin noted that enrollment to date is 956 students, up 30 from the
29 October 2016 data. Kindergarten is at 64 students registered to date. There are another 8
30 families that have picked up registration packets.

31
32 **4. Approval of Minutes**

33
34 Motion to approve the minutes of the regular school board meeting held on August 1, 2017, was
35 moved by Mr. Luneau and seconded by Ms. Nestler, all in favor, minutes carried as presented.

36
37 **5. Public Comment (1)**

38 A member of the public inquired that she thought the Facility Report would be presented this
39 evening. Ms. Durant replied that the hope was to have the report this evening. Mr. Burgess,
40 Facility Chair will be presenting at the August 22nd meeting.

41
42 **6. Comments from the Hopkinton School Board**

43 Mr. Cairns stated that he would not be available for the August 22 meeting. He could skype in if
44 needed. Ms. Nestler may be a few minutes late but she will attend the meeting.

45
46 Mr. Luneau spoke of the protest across the country and noted that hate speeches are against the
47 law. He stated that it would not be tolerated in our community.

48
49 Ms. Durant stated that August board meetings are the start of a new school year for the board.

50
51 **7. Presentations and Staff Reports**

52
53 *a.* Facility Report – Performance Contract Introduction

54 Superintendent Chamberlin shared with the Board the Customer Choice Solutions
55 document (available on the SAU website, Board meetings, August 15, 2017). The

56 Performance Contract provided by Siemens, to look at savings for the district in deferred
57 maintenance. Siemens developed two documents- School Survey and Performance
58 Contract Scope & Assessment (narrative of needs). It was noted that more staff had
59 concerns with lighting vs. heat. The next step will be the facility project comparing the
60 items in need on both reports.

61
62 Next steps:
63 August 22 – Facility Committee Presentation
64 September 5 – Board decisions/Marketing plan
65 September 19 – Siemens presentation

66
67 The Budget Committee would like to see tax impact for 20 to 50 years on a bond. The Facility
68 Committee is finalizing the numbers with what the tax impact will be with various scenarios of
69 the project proposal.
70

71 **8. Items for Board Discussion**

72
73 *a.* School Board Meeting Schedule

74
75 *b.* Personnel

76
77 *i.* 2017 – 2018 Nominations (*Action Items*)
78 *a.* HSD Director of Facilities – Mr. William Caruso
79 *b.* HHS English Teacher – Mr. James Scangas
80 *c.* HMHS French Teacher – Ms. Francine McColgan
81 *d.* HMHS Spanish Teacher – Revised Contract – Ms. Kate Reigeluth
82 *e.* MSS Instructional Assistants (5) – Mr. Ted Wells, Mr. Michale Zahn, Ms.
83 Ashley Brizard-Nicholson, Ms. Stephanie Britz, Mr. Alexander Beckwith
84 *f.* Schedule b Revised Nomination Slate (Fall Coaches)
85 *g.* Resignation: HMS Instructional Assistant – Ms. Sue Reale
86 *h.* Staffing update

87
88 *ii.* Schedule b Reclassification – Theatre Play Director Position

89
90 *c.* Acceptance of Tuition Students (*Action Item*)
91 Superintendent Chamberlin stated that information regarding the tuition students will be
92 shared during the nonpublic session.

93
94 *d.* HHS Interact International Trip (San Juan Del Sur, Nicaragua, 2/21-3/1/18)
95 Preliminary Approval

96
97 *e.* Financial
98 *i.* MS-25 – for board signatures
99 *ii.* DOE-25 – for board signatures
100 *iii.* Final Revenue & Expense Funds 22 and 23, the General Fund, FY 17

101 102 **9. Public Comment (2)**

103
104 **10. Materials Provided**
105 Draft Minutes
106 Hiring Packets (9)
107 Revised Schedule B Nomination Slate – Fall Coaches

108 Tuition Student Confidential Memorandum – Presented at the meeting
109 DOE-25
110 MS-25
111 Fund 22 and 23 Accounting
112 Performance Contract Documentation (2)
113

114 **11. Important Dates**

115 August 24 – Staff Appreciation Lunch – Town Library - Noon
116 August 25 - New Staff Orientation
117 August 28 - First Day for Staff
118 August 29 - First Day for Students
119

120 **ACTION ITEMS**

121
122 **12.** The Hopkinton School Board approve the Superintendent’s nomination of William Caruso,
123 Hopkinton School District, Director of Facilities, for the 2017- 2018 school year, pending final
124 approval of the Superintendent of Schools.
125

126 **A motion was proposed by Ms. Durant, moved by Mr. Belanger, seconded by Mr. Luneau,**
127 **all in favor, motion carries.**
128

129 **13.** The Hopkinton School Board approve the Superintendent’s nomination of James Scangas,
130 Hopkinton High School, English Teacher, for the 2017- 2018 school year, pending final approval
131 of the Superintendent of Schools.
132

133 **A motion was proposed by Ms. Durant, moved by Mr. Belanger, seconded by Mr. Luneau,**
134 **all in favor, motion carries.**
135

136 **14.** The Hopkinton School Board approve the Superintendent’s nomination of Francine McColgan,
137 Hopkinton Middle and High School, French Teacher (0.6FTE), for the 2017- 2018 school year,
138 pending final approval of the Superintendent of Schools.

139 **A motion was proposed by Ms. Durant, moved by Mr. Belanger, seconded by Mr. Luneau,**
140 **all in favor, motion carries.**
141

142 **15.** The Hopkinton School Board accept the Superintendent’s recommendation to approve a revised
143 contract (an additional 0.2 FTE) for HMHS Spanish Teacher, Kate Reigeluth, pending final
144 approval of the Superintendent of Schools.
145

146 **A motion was proposed by Ms. Durant, moved by Mr. Belanger, seconded by Mr. Luneau,**
147 **all in favor, motion carries.**
148

149 **16.** The Hopkinton School Board approve the Superintendent’s nomination of Alexander Beckwith,
150 Maple Street School, Instructional Assistant, for the 2017 – 2018 school year, pending final
151 approval of the Superintendent of Schools.
152

153 **A motion was proposed by Ms. Durant, moved by Mr. Belanger, seconded by Mr. Luneau,**
154 **all in favor, motion carries.**
155

156 **17.** The Hopkinton School Board approve the Superintendent’s nomination of Stefanie Britz, Maple
157 Street School, Instructional Assistant, for the 2017 – 2018 school year, pending final approval of
158 the Superintendent of Schools.
159

160 **A motion was proposed by Ms. Durant, moved by Mr. Belanger, seconded by Ms. Nestler,**
161 **all in favor, motion carries.**
162

163 **18.** The Hopkinton School Board approve the Superintendent's nomination of Theodore Wells,
164 Maple Street School, Learning Center Assistant, for the 2017 – 2018 school year, pending final
165 approval of the Superintendent of Schools.
166

167 **A motion was proposed by Ms. Durant, moved by Mr. Belanger, seconded by Ms. Nestler,**
168 **all in favor, motion carries.**
169

170 **19.** The Hopkinton School Board approve the Superintendent's nomination of Ashley Brizard-
171 Nicholson, Maple Street School, Learning Center Assistant, for the 2017 – 2018 school year,
172 pending final approval of the Superintendent of Schools.
173

174 **A motion was proposed by Ms. Durant, moved by Ms. Nestler, seconded by Mr. Luneau, all**
175 **in favor, motion carries.**
176

177 **20.** The Hopkinton School Board approve the Superintendent's nomination of Michael Zahn, Harold
178 Martin School, Inclusion Facilitator, for the 2017 – 2018 school year, pending final approval of
179 the Superintendent of Schools.
180

181 **A motion was proposed by Ms. Durant, moved by Ms. Nestler, seconded by Mr. Luneau, all**
182 **in favor, motion carries.**
183

184 **21.** The Hopkinton School Board approve the Superintendent's recommendation to approve the 2017
185 – 2018 revised schedule b fall coach slate, as presented.
186

187 **A motion was proposed by Ms. Durant, moved by Mr. Luneau, seconded by Ms. Nestler, all**
188 **in favor, motion carries.**
189

190 **22.** The Hopkinton School Board approve the Superintendent's recommendation to accept Harold
191 Martin School Instructional Assistant, Sue Reale's resignation, with tremendous regret, effective
192 August 7, 2017.
193

194 **A motion was proposed by Ms. Durant, moved by Mr. Luneau, seconded by Ms. Nestler, all**
195 **in favor, motion carries.**
196

197 **23.** The Hopkinton School Board approve the Superintendent's recommendation to approve 2017-
198 2018 tuition students, as presented. (**Tabled until after nonpublic session**)
199

200 **24.** The Hopkinton School Board approve the Superintendent's recommendation to grant preliminary
201 approval in support of the HHS Interact Club Trip to San Juan Del Sur, Nicaragua, 2/21-3/1/18.
202

203 **A motion was proposed by Ms. Durant, moved by Mr. Luneau, seconded by Ms. Nestler, all**
204 **in favor, motion carries.**
205

206 **25.** The Hopkinton School Board accept the Superintendent's recommendation to approve the MS –
207 25 financial reporting form as certified and completed accurately by Ms. Clark, Business
208 Administrator.
209

210 **A motion was proposed by Ms. Durant, moved by Mr. Luneau, seconded by Ms. Nestler, all**
211 **in favor, motion carries.**
212

213 26. The Hopkinton School Board accept the Superintendent's recommendation to approve the DOE -
214 25 financial reporting form as certified and completed accurately by Ms. Clark, Business
215 Administrator.
216

217 **A motion was proposed by Ms. Durant, moved by Mr. Luneau, seconded by Ms. Nestler, all**
218 **in favor, motion carries.**
219

220 **27. Nonpublic Session**

221 Nonpublic Session for the Discussion of Matters as Per RSA 91-A: 3, II (a), (b), and (c)
222

223 Personnel
224 Student Issue
225

226 At 6:29pm, a motion was proposed by Ms. Durant, moved by Mr. Luneau, seconded by Mr.
227 Cairns, that the Board enter into nonpublic session in accordance with RSA 91-A: 3, II (a), (b),
228 and (c) for the discussion of personnel and a student issue. Motion passed on a roll call vote:
229 Mr. Luneau (yes), Mr. Cairns (yes), Mr. Belanger (yes), Ms. Nestler (yes), Ms. Durant (yes), all
230 in favor.
231

232 RETURN TO PUBLIC SESSION
233

234 **ACTION:** The Hopkinton School Board approve the Superintendent's recommendation to
235 approve 2017-2018 tuition students, as presented.
236

237 **A motion was proposed by Ms. Durant, moved by Mr. Luneau, seconded by Ms. Nestler, all**
238 **in favor, motion carries.**
239

240 **28. Adjournment**

241
242 At 7:03pm, Mr. Luneau moved, seconded by Ms. Nestler, to adjourn the meeting, motion passed,
243 all in favor, not opposed.
244

245 Respectfully submitted,
246

247 Brenda Vincent
248

249 **If you have any questions for members of the Hopkinton School Board or Administration please feel encouraged to**
250 **contact them at the phone numbers or emails below:**
251

252 **Hopkinton School Board**

253 Liz Durant, Chair, ldurant@sau66.org

254 David Luneau, Vice Chair, dluneau@sau66.org

255 Matt Cairns, mcairns@sau66.org

256 Matt Belanger, mbelanger@sau66.org

257 Aviva Nestler, anestler@sau66.org
258

259 **Administration**

260 Steve Chamberlin, Superintendent, 746-5186, schamberlin@hopkintonschools.org

261 Michelle Clark, Business Administrator, 746-5186 mclark@hopkintonschools.org

262 Meghan Bamford, Director of Student Services, 746-5186, mbamford@hopkintonschools.org

263 Matt Stone, Director of Technology, 746-5186, mstone@hopkintonschools.org

264 Bill Carozza, Principal, Harold Martin & Maple Street Schools, 746-3473, bcarozza@hopkintonschools.org

265 Amy Doyle, Asst. Principal, Harold Martin & Maple Street Schools, 746-3473/746-4195, adoyle@hopkintonschools.org

266 Chris Kelley, Principal, Hopkinton Middle and High Schools, 746-4167, ckelley@hopkintonschools.org

267 Rebecca Gagnon, Asst. Principal, Hopkinton Middle and High Schools, 746-4167, rgagnon@hopkintonschools.org

268
269
270
271
272
273
274
275
276
277
278
279
280
281
282
283
284
285
286
287
288
289
290
291
292
293
294

Maple Street School, Hopkinton, NH
Nonpublic Minutes
August 15, 2017

In Attendance: Ms. Liz Durant, Chair; Mr. Dave Luneau, Ms. Aviva Nestler, Mr. Matt Cairns, Mr. Matt Belanger, and Superintendent Steve Chamberlin.

Nonpublic Session for the Discussion of Matters as Per RSA 91-A: 3, II (a), (b), and (c)

Personnel
Student Issue

During the nonpublic session the Board discussed personnel and a student issue.

The Board came out of nonpublic session at 7:01pm.

Respectfully submitted,

Brenda Vincent