

Hopkinton School Board
Hopkinton, New Hampshire
ADOPTED MINUTES
School Board Meeting
Maple Street School – Room 1
Tuesday, November 21, 2017 - 5:30pm

School Board: Ms. Liz Durant, Chair (By phone); Mr. Dave Luneau, Vice Chair; Ms. Aviva Nestler, Mr. Matt Belanger, Mr. Matt Cairns, Board Members

Student Representatives: Cooper Kimball Rhines, Jackson Locke

Administration: Mr. Steven Chamberlin, Superintendent of Schools; Ms. Michelle Clark, Business Administrator

PUBLIC SESSION

1. Call to Order/Pledge of Allegiance

Ms. Aviva Nestler called the meeting to order at 5:30pm and led the Pledge of Allegiance.

2. Additions/Deletions from Agenda by Superintendent

Superintendent Chamberlin stated that the nomination of the Trauma Specialist team leader position is still in development – and will be tabled tonight.

3. Correspondence

Superintendent Chamberlin reported that over 350 cards were made by Harold Martin School students to be given in the Thanksgiving baskets distributed to families in the community.

4. Approval of Minutes

Motion to approve the minutes of the regular school board meeting held on November 7, 2017, was moved by Mr. Luneau and seconded by Mr. Cairns, all in favor, minutes carried as presented.

5. Public Comment (1)

Mrs. Janet Krzyzaniak

Mrs. Krzyzaniak asked that the Board let the public know before entering nonpublic session if an action will be needed when the Board comes out of nonpublic session so that the public does not have to wait and see.

6. Comments from the Hopkinton School Board

Mr. Luneau thanked Cooper and Jackson for their help in the Shed A Light Against Bullying Candlelight Vigil. It was very well attended.

7. Presentations/Staff Reports

a. NEAS&C Presentation – George Edwards, Director, Commission on Public Schools

- ▶ Superintendent Chamberlin introduced Mr. George Edwards, NEAS&C Director, Commission on Public Schools to the Board. Mr. Edwards was invited to the meeting so that Board members could ask questions regarding the high school accreditation process. The high school has been on warning status since 2009. It is the expectation that schools on warning status will work on the work on the plans, and fund the deficiencies. It was clear that Hopkinton School District had a bond due to retire and that the School District was willing to address the warnings. If a school is on warning and fails to make significant progress

to resolve identified problems, the Committee may vote to place the school on probation.

The goal is for the committee is to work with the school to improve, if the school does not address the sited needs of improvement they will lose their accreditation status. While on warning status/probation the school is still under accreditation.

Mr. Luneau asked how many schools in New England are accredited. Mr. Edwards reported that 90% of public schools are accredited.

Ms. Nestler asked how many schools are on warning status. Mr. Edwards stated that three are working on warning status.

Mr. Houston, Budget Committee, asked what would show good effort (funding). Mr. Edwards stated that the needs of the students, curriculum, and safety issues would need to be addressed.

Mr. Coda asked if private schools are also accredited. Mr. Edwards stated that public, private schools, and colleges are accredited.

8. Items for Board Discussion

- a. Facility Project Update
 - i. Feedback from the information sessions/tours
 - ii. Continued Outreach
 - iii. Event Calendar

Superintendent Chamberlin reported that references for the social media firm are underway.

Mr. Burgess and Superintendent Chamberlin will share information regarding the facility project at the Slusser Center on November 29. Mr. Burgess is presenting this evening at the Lions Club.

Sandwich Boards are being created by students in woodworking class at the high school.

- b. School Board Membership

Mr. Cairns informed the Board that he has accepted a position in Rhode Island and will be stepping down from the School Board. He stated that he has appreciated his time on the School Board, the extraordinary work the Board does, and he has learned so much.

Ms. Durant thanked Mr. Cairns for his work and stated that the Board has some options to fill his seat.

- o The Board can appoint a new member.
- o The Board can reach out to former Board members who understand the budget process to fill in till a new member is elected.
- o A member of the community may want to join who hardworking, bright and ready to learn the process of being a Board member.
- o Due to the start of the budget season, it could be challenging to have someone without experience.

Mr. Luneau stated maybe the first step should be to reach out to former Board members and go from there. The Board agreed to have Ms. Durant reach out to former Board members and see if there is any interest.

- c. School District Calendar Development Process

Superintendent Chamberlin stated that the 2018/19 calendar will begin to be developed with input from the leadership team. It will be shared with teachers and parents that were part of the previous calendar committee for feedback. Any suggestions will be reviewed again by the leadership team. A draft will be presented at the December 2nd meeting.
- d. Report from the Hopkinton Budget Committee

Mr. Cairns reported on a presentation at the Budget Committee from local Real Estate agents on the status of the market in Hopkinton.

Agents reported that families move to Hopkinton if they can afford the homes/taxes. The quality of education and services are important. Families who cannot afford Hopkinton will sacrifice education for economics. Homes under \$250,000 sell quickly. Homes in the \$250,000-300,000 range are also selling. Homes above \$350,000 tend to stay on the market longer. It all comes down to the tax rate.

e. FY19 Budget

i. Budget Fundamentals

ii. Budget Process

December 5 – Budget presentation

December 12 – Revenues and Expenses

December 19 - Review and finalize budget

December 22 – meet if needed

iii. State Adequacy Aid Update

The Adequacy Aid is based on average daily student membership (ADM). Tuition students count in our ADM.

2016-2017 ADM based on 849 students

2017-2018 ADM based on 903 students

\$2,350,779.76 is what we will receive an increase of \$167,730.68

f. Personnel

i. Nomination - Trauma Care Team Leader (*Action Item*) **TABLED**

ii. Notice of Intent to Retire – HMS Kindergarten Teacher (*Action Item*) - Dorothy Blanchard
Ms. Blanchard has submitted her intent to retire June 2018. Ms. Blanchard has dedicated 33 years to kindergarten students in Hopkinton. The Board thanked Ms. Blanchard for her service to the community of Hopkinton and wished her well as she begins a new journey.

iii. Schedule b Nominations (*Action Item*) Schedule b Reclassification – Freshmen Class Advisor

g. Financials

i. October 2017 Financial Report

ii. Donations

a. Hopkinton Rotary Club – Student Support Fund

b. MACOM Technology Solutions Inc. – FIRST Robotics

9. Public Comment (2)

Mr. Arnold Coda

Mr. Coda asked if the Board would be presenting the facility project in a public forum so that members of the community who are not computer savvy have a chance to hear the plan. He also suggested that information that is available on the district website be available on the town website.

Ms. Durant stated that information has been presented and made available

- Rotary presentation
- Lions Club presentation
- Slusser Center – November 29 luncheon
- Podcast – on the district website
- All reports and documents are available on the district website, paper copies can be requested

10. Materials Provided

Draft Minutes

Hiring Packet (1)

Schedule b Nominations

October Financials

11. Important Dates

November 22-24 – Thanksgiving Break

December 5 – School Board Meeting, Budget/Facility Project, MSS Room 1, 5:30pm

December 8 – Facility Friday Tour, all schools at 11:30am

December 9 – Saturday Excursion Tour, all schools, 9:00am

December 13 - Info Session #5 – Safety & Security, HMHS Library, 7:00pm

ACTION ITEMS

12. The Hopkinton School Board approve the Superintendent’s nomination of Elizabeth Licht, Hopkinton School District Trauma Specialist for the 2017-2018 school year. **TABLED**

13. The Hopkinton School Board approve the Superintendent’s recommendation to accept Harold Martin School Kindergarten Teacher Dorothy Blanchard’s notice of intent to retire, effective June 30, 2018.

A motion was proposed by Ms. Nestler, moved by Mr. Belanger, seconded by Mr. Cairns, all in favor, motion carries.

14. The Hopkinton School Board approve the Superintendent’s nomination of the revised Winter Coach Schedule b slate, for the 2017-2018 school year, as presented.

A motion was proposed by Ms. Nestler, moved by Mr. Belanger, seconded by Mr. Cairns, all in favor, motion carries.

15. The Hopkinton School Board approve the Superintendent’s recommendation to reclass the Freshmen Class Advisory Position from category V to Category IV.

A motion was proposed by Ms. Nestler, moved by Mr. Belanger, seconded by Mr. Cairns, all in favor, motion carries.

16. The Hopkinton School Board approve the Superintendent’s recommendation to accept the Hopkinton Rotary Club’s \$1,000 donation to the HMHS Student Support Fund.

A motion was proposed by Ms. Nestler, moved by Mr. Belanger, seconded by Mr. Cairns, all in favor, motion carries.

17. The Hopkinton School Board approve the Superintendent’s recommendation to accept a \$2,500 donation from MACOM Technology Solutions, Inc. to support the HMHS/John Stark First Robotics Team.

A motion was proposed by Ms. Nestler, moved by Mr. Belanger, seconded by Mr. Cairns, all in favor, motion carries.

18. Nonpublic Session

Nonpublic Session for the Discussion of Matters as Per RSA 91-A: 3, II (a), (b), (c) and (d).

Student Issue

Personnel

Real Estate Transaction

RETURN TO PUBLIC SESSION

At 6:52pm, a motion was proposed by Ms. Nestler, moved by Mr. Luneau, seconded by Mr. Cairns, that the Board enter into nonpublic session in accordance with RSA 91-A: 3, II (a), (b), and (c) for the

discussion of personnel, a student issue, and a real estate transaction. Motion passed on a roll call vote: Ms. Nestler (yes), Mr. Luneau (yes), Mr. Belanger (yes), Mr. Cairns (yes), all in favor.

19. Adjournment

At 7:35pm, Mr. Luneau moved, seconded by Mr. Cairns, to adjourn the meeting, motion passed, all in favor, not opposed.

If you have any questions for members of the Hopkinton School Board or Administration please feel encouraged to contact them at the phone numbers or emails below:

Hopkinton School Board

Liz Durant, Chair, ldurant@sau66.org

David Luneau, Vice Chair, dluneau@sau66.org

Matt Cairns, mcairns@sau66.org

Matt Belanger, mbelanger@sau66.org

Aviva Nestler, anestler@sau66.org

Administration

Steve Chamberlin, Superintendent, 746-5186, schamberlin@hopkintonschools.org

Michelle Clark, Business Administrator, 746-5186 mclark@hopkintonschools.org

Meghan Bamford, Director of Student Services, 746-5186, mbamford@hopkintonschools.org

Matt Stone, Director of Technology, 746-5186, mstone@hopkintonschools.org

Bill Carozza, Principal, Harold Martin & Maple Street Schools, 746-3473, bcarozza@hopkintonschools.org

Amy Doyle, Asst. Principal, Harold Martin & Maple Street Schools, 746-3473/746-4195, adoyle@hopkintonschools.org

Chris Kelley, Principal, Hopkinton Middle and High Schools, 746-4167, ckelley@hopkintonschools.org

Rebecca Gagnon, Asst. Principal, Hopkinton Middle and High, 746-4167, rgagnon@hopkintonschools.org

Maple Street School, Hopkinton, NH
Nonpublic Minutes
November 21, 2017

In Attendance: Mr. Dave Luneau, Vice Chair; Ms. Aviva Nestler, Mr. Matt Cairns, Mr. Matt Belanger, and Superintendent Steve Chamberlin.

Nonpublic Session for the Discussion of Matters as Per RSA 91-A: 3, II (a), (b), and (c)

Personnel
Student Issue
Real Estate Transaction

During the nonpublic session, the Board discussed personnel, a student issue, and a real estate transaction.

The Board came out of nonpublic session at 7:35pm.

Respectfully submitted,

Brenda Vincent

