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**Hopkinton School Board
Hopkinton, New Hampshire
ADOPTED MINUTES
School Board Meeting
Maple Street School – Room 1**

Tuesday, February 6, 2018 - 5:30 pm

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12 **School Board:** Ms. Liz Durant, Chair; Mr. Dave Luneau, Vice Chair; Ms. Aviva Nestler, Mr. Matt
13 Belanger, Mr. William Jones, Board Members

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15 **Administration:** Mr. Steven Chamberlin, Superintendent of Schools; Ms. Michelle Clark, Business
16 Administrator; Mr. Matt Stone, Technology Director; Mr. William Carozza, Principal.

17
18 **Student Representatives:** Jackson Locke

19
20 **PUBLIC SESSION**

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22 **1. Call to Order/Pledge of Allegiance**

23 Ms. Liz Durant called the meeting to order at 5:33 pm and led the Pledge of Allegiance.

24
25 **2. Additions/Deletions from Agenda by Superintendent**

26
27 **3. Correspondence**

28 Superintendent Chamberlin stated that Ms. Wood has accepted the letter from the Board in
29 regards to her early retirement.

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31 **4. Approval of Minutes**

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33 Motion to approve the minutes of the regular school board meeting held on January 16, 2018, was
34 moved by Mr. Luneau and seconded by Ms. Nestler, all in favor, minutes carried as presented.

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36 Motion to approve the minutes of the regular school board meeting held on January 23, 2018,
37 was moved by Mr. Luneau and seconded by Ms. Nestler, all in favor, minutes carried as
38 presented.

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40 Motion to approve the minutes of the regular school board meeting held on January 30, 2018,
41 was moved by Mr. Luneau and seconded by Ms. Nestler, all in favor, minutes carried as
42 presented.

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44 **5. Public Comment (1) - None**

45
46 **6. Comments from the Hopkinton School Board**

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48 **7. Presentations and Staff Reports**

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50 *a.* Administrator Reports (oral/written)

51 Mr. Carozza stated that the schools have been busy, with many activities for the students.
52 Mr. Carozza stated that there are many families struggling with trauma care and he has met
53 with multiple families in the past week. Curriculum work is a focus for staff and the ELA,
54 science, and social studies teams have all held meetings this week.
55

56 Mr. Stone reported that during the month of December students in Hopkinton as well as
57 across the country participated in the hour of code. He also noted that Karen Pond and
58 Karen Locke both won the Tech4Learning Innovative Educator Award.
59

60 Superintendent Chamberlin reported that Director of Student Services, Ms. Bamford does a
61 tremendous job at refocusing the needs of students back to the Magnificent 7, 1st tenet of
62 care. There is extensive facility work to be done, solving the ambulatory needs in each
63 building is problematic. He stated that Ms. Tara Shortt is doing a great job working on the
64 curriculum across the district.
65

66 **8. Items for Board Discussion**

67 *a. FY 19 Budget*

68 *i. Debrief January 17, 24, 31, Hopkinton Budget Committee Meetings*

69 Mr. Belanger thanked the Budget Committee for all the hard work each member
70 contributed and the many productive meetings. He stated at the January 31st meeting
71 after comments from the public the Budget Committee voted to support the FY 19
72 operating budget. The committee could not support the bond for the facilities due to
73 the tax burden on the community. The operating budget is proposed for \$20,000,471.
74

75 *ii. Revised Hopkinton School Board Budget Bulletin – 4th revision was shared.*

76 *iii. Draft FY19 Budget Frequently Asked Questions (FAQ's)*

77 Superintendent Chamberlin distributed a draft copy of FAQs for Board review and
78 feedback.

79 *iv. MS-27 Form/March 10 Warrant*

80 *v. Hopkinton Budget Committee Public Hearing – February 7, 6:30pm, HMHS*

81 Auditorium – handouts

82 In the event of snow the Budget Committee will hold the public hearing on February
83 14th.

84 *vi. Budget Information Sessions*

85 - March 7: Hopkinton Rotary

86 - March 7: Senior Lunch

87 *vii. Kindergarten Enrollment Update*

88 To date 31 students have enrolled for 2018/19
89

90 *b. Hopkinton School District Facility Project/Performance Contract*

91 *i. Update – Purchase of 195 Park Ave: Boys and Girls Club*

92 Superintendent Chamberlin stated that Capital Appraisal will look at the property.

93 The property is not really residential or commercial. Chris Emond and Chris Brown
94 from the Boys & Girls Club would like to reinvest the money from the sale of the
95 property to build a clubhouse/learning center at Maple Street School.
96

97 *ii. Next Steps/Community Voice*

98 Superintendent Chamberlin reported that a community member visited the SAU office
99 to see the building condition. It has been increasingly difficult to find space to hold
100 meetings at the schools. Today two meetings needed to be scheduled with over 9 team
101 members and parents attending.

- 102 iii. Performance Contract Update
- 103 iv. Safety and Security Grant Update
- 104 Superintendent Chamberlin stated that the District received a grant from the State for
- 105 Safety and Security in the amount of \$397,000 the district would fund \$79,400. This
- 106 would help fund the safety issues at each of the schools.

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108 c. School Board Calendar

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- 110 d. Policy
- 111 i. Policy ILDA – Non-Academic Survey & Questionnaires– Second Reading
 - 112 ii. Policy JBAB - Transgender Gender Non-Conforming Students – Second Reading
 - 113 iii. Policy Queue

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115 e. Acceptance of a Tuition Student 2018 – 2019 (*Action Item*)

- 116
- 117 f. Personnel (*Action Items*)
- 118 i. Playground Monitor – Sarah Barnard
 - 119 ii. Update Early Retirement
 - 120 iii. Update on hiring

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122 **9. Public Comment (2)**

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- 124 **10. Materials Provided**
- 125 Draft Minutes (3)
 - 126 MS-27 Draft Pages
 - 127 FY 19 Budget Bulletin V.3 - presented at the meeting
 - 128 Draft FY 19 FAQ's - presented at the meeting
 - 129 Drafts of Policy (2)
 - 130 Building and District Town Reports

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- 132 **11. Important Dates**
- 133 February 7 – HBC Public Hearing, HMHS Audi, 6:30 pm
 - 134 February 20 – School Board Meeting, MSS, 5:30 pm
 - 135 February 26 - March 2 – Winter Break
 - 136 March 7 - FY 19 Budget Presentation - Rotary
 - 137 March 7 - Senior Lunch
 - 138 March 10 - Hopkinton School District Annual Meeting, 9:00 am, HMHS Gymnasium

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140 **ACTION ITEMS**

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142 **12.** The Hopkinton School Board accept the Superintendent's nomination of Sarah Barnard, AM

143 Playground Monitor, Maple Street School for the 2017 – 2018 school year.

144

145 **A motion was proposed by Ms. Durant, moved by Mr. Luneau, seconded by Ms. Nestler, all**

146 **in favor, motion carries.**

147

148 **13.** The Hopkinton School Board approve the Superintendent's recommendation to accept a ninth-

149 grade tuition student for the 2018- 2019 school year.

150

151 **A motion was proposed by Ms. Durant, moved by Mr. Luneau, seconded by Ms. Nestler, all**

152 **in favor, motion carries.**

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14. Nonpublic Session

Nonpublic Session for the Discussion of Matters as Per RSA 91-A: 3, II (a), (b), and (c)

Personnel

The purchase of property

RETURN TO PUBLIC SESSION

The Board reconvened from nonpublic session at 7:34 pm.

15. Adjournment

At 7:35 pm, Mr. Luneau moved, seconded by Ms. Nestler, to adjourn the meeting, motion passed, all in favor, not opposed.

If you have any questions for members of the Hopkinton School Board or Administration please feel encouraged to contact them at the phone numbers or emails below:

Hopkinton School Board

Liz Durant, ldurant@sau66.org

David Luneau, dluneau@sau66.org

Matt Belanger, mbelanger@sau66.org

Aviva Nestler, anestler@sau66.org

Bill Jones, wjones@sau66.org

Administration

Steve Chamberlin, Superintendent, 746-5186, schamberlin@hopkintonschools.org

Michelle Clark, Business Administrator, 746-5186 mclark@hopkintonschools.org

Meghan Bamford, Director of Student Services, 746-5186, mbamford@hopkintonschools.org

Matt Stone, Director of Technology, 746-5186, mstone@hopkintonschools.org

Bill Carozza, Principal, Harold Martin & Maple Street Schools, 746-3473,

bcarozza@hopkintonschools.org

Amy Doyle, Asst. Principal, Harold Martin & Maple Street Schools, 746-3473/746-4195,

adoyle@hopkintonschools.org

Chris Kelley, Principal, Hopkinton Middle and High Schools, 746-4167,

ckelley@hopkintonschools.org

Rebecca Gagnon, Asst. Principal, Hopkinton Middle and High Schools, 746-4167,

rgagnon@hopkintonschools.org

204 **Maple Street School, Hopkinton, NH**
205 **Nonpublic Minutes**
206 **February 6, 2018**
207

208
209 **In Attendance:** Ms. Liz Durant, Chair; Mr. Dave Luneau, Vice Chair; Ms. Aviva Nestler, Mr.
210 Bill Jones, Mr. Matt Belanger, and Superintendent Steve Chamberlin.

211
212 Nonpublic Session for the Discussion of Matters as Per RSA 91-A: 3, II (a), (b), and (c)

213
214 Personnel

215 The purchase of property
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217 During the nonpublic session, the Board discussed personnel and the purchase of property. No
218 action was taken.

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220 The Board came out of nonpublic session at 7:34 pm.

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222 A motion was proposed by Ms. Durant to adjourn from nonpublic session, moved by Mr.
223 Luneau, seconded by Ms. Nestler, all in favor, motion carries.

224
225 Respectfully submitted,

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227
228 Brenda Vincent
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