

**Hopkinton School Board
Hopkinton, New Hampshire
Approved Minutes
School Board Meeting
Maple Street School – Room 1**

Tuesday, April 3, 2018 - 5:30 pm

IN ATTENDANCE:

School Board: Ms. Liz Durant, Chair, Ms. Aviva Nestler, Vice Chair, Mr. Matt Belanger, Mr. Dave Luneau, Mr. Jim O'Brien, Board Members

Administration: Mr. Steven Chamberlin, Superintendent of Schools; Ms. Michelle Clark, Business Administrator; Mr. Chris Kelley, HMHS Principal; Ms. Rebecca Gagnon, HMHS Assistant Principal; Mr. William Carozza, HMS/MSS Principal; Mrs. Amy Doyle, HMS/MSS Assistant Principal; Mrs. Megan Bamford, Director of Student Services; Mr. Matt Stone, Director of Technology.

Student Representatives: Cooper Kimball-Rhines and Jackson Locke

PUBLIC SESSION

1. Call to Order/Pledge of Allegiance

Ms. Durant called the meeting to order at 5:30 pm and led the Pledge of Allegiance.

2. Additions/Deletions from Agenda by Superintendent

- Michelle White, part-time School Psychologist provided notice of non-return
- Added overnight Robotics trip to Revere High School
- Keith Judge and the Teamsters will not be here tonight - postponed. Will be here in two weeks
- Schedule b - two ** beside David Brandt, pending approval.
- Table underground tank issue until we seek more information. Will bring it back to the table in two weeks.

3. Correspondence

Mr. Chamberlin distributed the 2018-2019 Teacher Nomination Slate; Schedule b: Spring 2018 Sports Nomination Slate

4. Approval of Minutes - None.

5. Public Comment

Darlene Mandh addressed the School Board in regards to concerns in providing Special Education Services to her son, who now attends CSI Charter School. Ms. Mandh feels that Hopkinton School District is responsible for services mandated by law. He has not received services since October.

RSA Law mandates a certain number of hours per day. What the charter school does not provide, Hopkinton School District is obligated to make up the difference in hours, transition planning and services.

Bonnie Christie commented that she had a hard time finding the School Board Agenda. Superintendent Chamberlin stated that the agenda is posted at the Colonial, Cracker Barrel and emailed to the Library, posted on Facebook, as well as posted on the School website.

Janet Krzyzaniak expressed concerns with regards to the Kindergarten Class. Ms. Durant assured her that all students across the grades between teachers are getting the same opportunity.

Cooper Kimball-Rhines just got back from France and wanted to thank Madame Cotnoir for all her hard work. It was a great trip! Mr. Luneau spoke about how Madame Cotnoir petitioned with the State in the mid 80s for the signs on the highway, Welcome to New Hampshire / Bienvenue.

Ms. Durant welcomed Mr. Jim O'Brien to the table. Mr. O'Brien is excited to be at his first School Board Meeting and apologized for not being here last week as he was away for the birth of his first nephew. He appreciated the level of detail in the packet that Superintendent Chamberlin sent out and inquired on the lack of minutes included in the packet.

Mr. Luneau enjoyed the article in the Concord Monitor on David Brandt's experience that he shared in the story and the success he is having playing baseball. He was also happy to see the Allstate list which listed two Hopkinton Coaches and three Hopkinton players in the article. A great sense of pride.

6. Presentations and Staff Reports

- a. ~~Teamster Contract - Appreciation and Signing~~
- b. Hopkinton Elementary Schools Initiative - Responsive Classroom

Superintendent Chamberlin introduced Responsive Classroom. RC is an evidence based approach to teaching that focuses on the strong link between academic success, social and emotional learning. Teaching children to care. An enriching professional development for teachers.

Mr. Caruzzo stated that the most important thing for teachers is to be strong in classroom management. A very complex position.

Ms. Doyle presented a slideshow on Responsive Classrooms and how we are using it. Practical strategies that build academic, social and emotional learning. How we teach is just as important as what we teach. We want students to be active participants in what they are learning. Practical strategies such as energizers, brain breaks, provide students time to express themselves by interactive modeling. Themes/rules; being kind and working together to establish rules in the classroom are essential. Quiet time is built in following recess and lunch. Interactive modeling where students chose to weave, read, draw and to acclimate themselves to the classroom. It takes about five to ten minutes. Above all care.

Ms. Doyle participated in a week long training in Responsive Training and continues to share her knowledge with other teachers. Weekly, she and Mr. Carozza share Responsive Classroom videos and ideas to help in the classroom. Next year she will continue to share the language of Responsive Training, and hopes of becoming an RC Trainer.

c. A Primer on the Hopkinton School District Teacher Evaluation and Nomination process

Mr. Chamberlin explained the process of teacher evaluations and the right to due process and the significant impact it has. Mr. Chamberlin is very confident with the nominations he brings to the Board. Contracts must be given to employees by April 15, 2018.

8. Items for Board Discussion

a. School Board Business: Determination of Committee Assignments

Boards members expressed their interest in Committee assignments and will be discussed at the next Steering Committee.

Ms. Nestler: Leadership/Negotiations

Ms. Durant: PLC/Wellness

Mr. Luneau, Mr. Belanger: Facilities & Policies

Mr. O'Brien: Negotiations and Policies (A policy workshop will be needed)

Facility member chairs are we open to current members, as well as new members. Current Steering Committee will meet to discuss.

b. Hopkinton School District Facility Project

i. HSD Facility Committee Membership

ii. SAU Replacement - Next Steps

There is no money in FY19 to look at an alternative plan for the SAU. The Steering Committee and Board to look at next steps.

c. Update: Hopkinton School District School Security

Superintendent Chamberlin with the help of Chief Yale and Chief Pecora, propose to have 15 cameras per school, for a total of 45 cameras and controlled access doors. Possibly looking at a card system for faculty and student IDs (seniors only), which looks to be more stable. We are looking forward to implementing the Safety & Security Grants over the summer, with completion by September/October.

d. Update: HHS Student Protest

Superintendent Chamberlin had a chance to speak with Mr. Donahue regarding the walk-out and its foundation. The last walk out was in the Spring of 1999, where students walked to the

SAU in protest of the Assistant Principal at the time and wouldn't you know, Superintendent Chamberlin was his replacement.

Superintendent Chamberlin commended Mr. Kelley for all his work in keeping a safe and orderly management of the school. The walkout was not intended to make a political statement. We value and care about **all** kids. We never want to send a message that we don't care.

Mr. Kelley commented that it was a learning experience and will continue to learn in working with other school principals across the State. He reached out to the Senior Leadership students on their thoughts and will continue to work with the Administrative Counsel. In checking with the staff in the three primary locations - all feedback was positive.

e. School Calendar: 2017 - 2018

Superintendent Chamberlin state that due to the amount of snow days this year, it was his recommendation that instructional time be made up starting one week prior to April vacation and two weeks after by extending the day by twenty minutes. The school day will begin at 7:50 am and end at 3:00 pm. In addition, May 25th was a Professional Development Day will now become an instructional day. This recommendation was supported by the School Board.

In FY20 we will take a closer look at the calendar, possibly introducing an online Professional Development system for Support Staff which could provide additional flexibility in the future.

f. Policy

- i. GBCD - Criminal Background Check (first reading) - April 3, 2018
- ii. IJOC - Volunteers (first reading) - April 3, 2018
- iii. IHCB/LEB - Advanced Coursework /Advanced Placement Course (first reading) - April 3, 2018

g. Personnel

- i. 2018 – 2019 Kindergarten Enrollment - 46 students, 3 sections, possibly 4 by summer's end.
- ii. Hopkinton School District 2018 - 2019 Faculty Nomination Slate (*Action Item*) - Board will discuss in nonpublic.
- iii. Spring Sport Coaches Nominations Continued (*Action Item*) - See Spring Schedule b Nomination. David Brandt, Arnie Richter, Skate Murdough
- iv. Notice of Non Return - School Psychologist - Michelle White. A difficult position to keep as a part-time position.
- v. Update - Director of Student Services search - Twelve interested candidates. Ten interviewed over the phone, which was brought down to five. Three will be sent to the Leadership Team. Hoping to select one before the School Board Meeting on the 17th.

h. Overnight Trips

- i. HHS Robotics Club - Confirmation Bryant University, March 23 - March 25, 2018
- ii. HHS Robotics Club - Revere High School, April 6 - April 8, 2018.
- iii. Senior Class Trip: Caratunk, Maine, from May 20 - May 21, 2018

i. Financial

- i. Update: 2018 - 2019 Health Insurance Rates
 - The rate came in at the Guaranteed Maximum Rate of 4.8%.
- ii. ~~Underground Storage Tank Repair - Cathodic Protection Upgrade per order of NH DES.(Tabled)~~

9. Public Comment (2)

Janet Krzyzaniak inquired about the live streaming of School Board Meetings which was mentioned at the March meeting. In response, yes, we are looking into it. We can live stream, but we cannot put the live stream on the web unless we have a transcript. Mr. Stone, Director of Technology is leading this endeavor and the costs associated with this change.

10. Materials Provided

- Draft Minutes
- Memorandum - Teacher Nomination Process (presented at the meeting)
- 2018 – 2019 Teacher Nomination Slate (presented at meeting)
- Schedule b Nomination Slate Updated
- GBCD - Criminal Background Check (first reading)
- IJOC - Volunteers (first reading)
- IHCB/LEB - Advanced Coursework /Advanced Placement Course (first reading)
- Hopkinton School District Standards for Teacher Performance

11. Important Dates

- April 17 – School Board Meeting, MSS, Room 1, 5:30 pm
- April 23-27 - Spring Break
- May 1 - HMS Appreciation Breakfast
- May 3 - MSS Appreciation Breakfast
- May 4 - HMHS Appreciation Breakfast
- May 29 - All District Staff Meeting - Awards and Recognition
- June 7 - School Board Sponsored Picnic
- June 8 - HHS Graduation

ACTION ITEMS

- 12.** The Hopkinton School Board approve the Superintendent’s nomination of the 2018-2019 Hopkinton School District Teacher Slate, as presented. - **Motion tabled.**
- 13.** The Hopkinton School Board accept the Superintendent’s recommendation to approve the revised, spring schedule b nomination slate, as presented.

A motion was proposed by Ms. Durant, moved by Ms. Nestler, seconded by Mr. Luneau, all in favor, motion carries.

14. The Hopkinton School Board approve the Superintendent's recommendation to accept School Psychologist Michelle White's notice of non return, effective June 30, 2018.

A motion was proposed by Ms. Durant, moved by Ms. Nestler, seconded by Mr. Luneau, all in favor, motion carries.

15. The Hopkinton School Board accept the Superintendent's recommendation to approve the Hopkinton High School Senior Class trip to Caratunk, Maine, from May 20 - May 21, 2018.

A motion was proposed by Ms. Durant, moved by Ms. Nestler, seconded by Mr. Luneau, all in favor, motion carries.

16. The Hopkinton School Board accept the Superintendent's recommendation to confirm approval for Hopkinton High School Robotics Club overnight trip to Bryant University, March 23 - March 25, 2018.

A motion was proposed by Ms. Durant, moved by Ms. Nestler, seconded by Mr. Luneau, all in favor, motion carries.

17. The Hopkinton School Board accept the Superintendent's recommendation to approve the Hopkinton High School Robotics Club overnight trip to Revere High School, April 6 - April 8, 2018.

A motion was proposed by Ms. Durant, moved by Mr. Belanger, seconded by Mr. Luneau, all in favor, motion carries.

- ~~18. The Hopkinton School Board accept the Superintendent's recommendation to waive the District's bid policy and award the *underground storage tank repair - cathodic protection upgrade* to Lakes Region Environmental Contractors, Inc. in the amount not to exceed \$7650.~~

19. Nonpublic Session

Nonpublic Session for the Discussion of Matters as Per RSA 91-A: 3, II (a), (b), and (c)

Personnel

At 7:45 pm, a motion was proposed by Ms. Durant, moved by Mr. Luneau, seconded by Mr. Belanger, That the Board enter into nonpublic session in accordance with RSA 91-A: 3, II (a), (b), and (c) for the Discussion of personnel. Motion passed on a roll call vote: Mr. O'Brien (yes), Mr. Belanger (yes), Mr. Luneau (yes), Ms. Nestler (yes), Ms. Durant (yes), all in favor.

RETURN TO PUBLIC SESSION

18.Adjournment

At 8:30 pm Ms. Durant moved, seconded by Mr. Luneau, to adjourn the meeting, motion passed, all in favor, not opposed.

Respectfully submitted,

Donna M. Bowe

If you have any questions for members of the Hopkinton School Board or Administration please feel encouraged to contact them at the phone numbers or emails below:

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