

**Hopkinton School Board
Hopkinton, New Hampshire**

Approved Minutes

**School Board Meeting
Hopkinton Town Hall**

Tuesday, June 19, 2018 - 5:30pm

IN ATTENDANCE:

School Board: Ms. Liz Durant, Chair, Ms. Aviva Nestler, Vice Chair, Mr. David Luneau, Mr. Jim O'Brien and Mr. Matt Belanger, Board Members

Administration: Mr. Steven Chamberlin, Superintendent of Schools, Mr. William Carozza, HMS & MSS Principal

PUBLIC SESSION

1. Call to Order/Pledge of Allegiance

Ms. Durant called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance.

2. Additions/Deletions from Agenda by Superintendent

- Draft of Hopkinton School Board Charge to the Facility Steering Committee
- Addition: Amy Cook, HMHS School Nurse candidate

3. Correspondence

Michelle Clark reached out to Claire Burban, a young author of several books about bullying and received free books for Harold Martin and Maple Street Schools.

4. Approval of Minutes

Motion to approve the minutes of the regular School Board Meeting held on June 5, 2018, was moved by Ms. Durant and seconded by Ms. Nestler, all in favor, minutes carried as presented.

5. Public Comment (2)

Bonnie Christie commented on the rocks placed around the village as points of pride / acts of kindness, painted by the MS Peer Outreach.

She also mentioned the work of the Selectmen, Recycling Committee and Josh, a 9th grader at HMHS who are working to cut back on the use of plastic bag in hopes of saving our marine life.

6. Comments from the Hopkinton School Board

Mr. Belanger expressed a special thank you to the faculty who are retiring, especially Dott Blanchard, who was his daughter's teacher and the profound impact she had on her.

Mr. Luneau commented that for a small graduating class the students had a lot to say, including a wonderful commencement address by retiring teacher, Mr. Richard Brandt.

Ms. Nestler thanked all the teachers, staff and volunteers for all their hard work in preparation of the graduation.

Ms. Durant attended her nieces' graduation in Portland, Oregon and commented on the comparisons of an east coast/west coast graduation and the quality education they both offer, however, she appreciated our unique environment.

7. Presentations and Staff Reports - None

8. Items for Board Discussion

a. Hopkinton School Board Revised Charge to the Facility Committee (~~Action Item~~)
A revised charge will be brought to the School Board at a later date (September).

b. Budget Committee

- i. Report-out from June 13, 2018 meeting
- ii. Additional Information/Reports

Mr. Belanger: Discussed Budget Committee's request for a programmatic budget form template pertaining to the budget report. Mr. Belanger, Ms. Durrant and Mr. Chamberlin will meet for further discussion and format.

c. Personnel (*Action Items*)

i. Notice of Non-Return: HMHS Instructional Assistant - *Jess Thompson*

ii. Harold Martin School 2018 – 2019 Staffing

a. Library Media Specialist/Technology Integrator (0.5 – 1.0)
– *Michelle Marino*

a. Kindergarten (1.0) – *Cathy Cowan (57 Students at this time)*

b. Physical Education (0.1) – *Steve Sherman, Wellness*

c. Art (0.1) – *Kim Emerson, Elementary Art Teacher*

iii. Hopkinton Middle and High Schools 2018 – 2019 Staffing

a. Art (0.2) – *Meaghan Ezen, Secondary Art Teacher*

b. Music (1.0) – *Kim Emerson*

c. Nurse (1.0) – *Amy Cook*

d. English (0.1) – *Kate LeClair*

e. HHS Science (0.2) – *Stijn Brant*

f. Science (0.8. Middle, 0.2 High) – *Sara Baroody*

iv. District 2018 – 2019 Staffing

a. School Psychologist (0.6) - *Kurt Gergler*

b. Extended School Year Program – *ESY, 80 students starting in July*

v. Status Report: Staffing 2018 -2019 School Year

FT Maintenance position, 0.4 Preschool position and Speech Assistant positions open.

vi. Schedule b

a. *Fall Coaches - * means final approval by the Superintendent*

b. *HMHS Extracurricular – Student Council – James Scangas & Frank Stetson*

d. Financials

- i. Monthly Financial – *Ms. Clark is closing out the year.*
- ii. FY 19 Budget – Unreserved Fund Balance, Building Maintenance Trust Withdrawal, Special Education Trust Withdrawal, Tax Rate Stabilization Funds – *Public Meeting on Thursday, June 28 at 5:30 to discuss withdrawal of funds.*
- iii. Acceptance of Technology Bid (*Action Item*) – *Whalley Computer Associates / 25 desktops*
- iv. Pre-School Rate Setting (*Action Item*) - *\$160 weekly (3 days)*

8. Public Comment - None

10. Materials Provided

Draft Minutes

Revised Schedule b: Extended School Year (ESY) Nomination Slate (Presented at the meeting)

Schedule b: Fall Sports Nomination Slate

Nominee Resumes (3)

Monthly Financial (Presented at the meeting)

Special Education Trust Accounting Sheet

WorkCamp Invitation

11. Important Dates

June 21 Last Day for Elementary Students

June 22 Last Day for Secondary Students

July 25 – Sr. Citizen Cookout @ Elm Brook Park, 11:15 a.m.

August 24 - New Staff Orientation

August 27 - First Day of School for Staff

August 28 - First Day of School for Students

ACTION ITEMS

~~12. The Hopkinton School Board adopt the revised charge to the Hopkinton Facility Committee, as presented.~~

13. The Hopkinton School Board approve the Superintendent's recommendation to accept Hopkinton Middle High Schools Instructional Assistant, Jessica Thompson, notice of non-return, effective June 30, 2018.

A motion was proposed by Ms. Durant, moved by Ms. Nestler, seconded by Mr. Luneau, all in favor, motion carries.

14. The Hopkinton School Board approve the Superintendent's nomination of Michelle Marino, 0.5 FTE Technology Integrator, HMS for the 2018 - 2019 School year (this nomination makes Ms. Marino a 1.0 FTE).

A motion was proposed by Ms. Durant, moved by Ms. Nestler, seconded by Mr. Luneau, all in favor, motion carries.

15. The Hopkinton School Board approve the Superintendent's nomination of Cathy Cowan, Kindergarten Teacher, HMS, 1.0 FTE, pending final approval of the Superintendent of Schools, for the 2018-2019 school year.

A motion was proposed by Ms. Durant, moved by Ms. Nestler, seconded by Mr. Luneau, all in favor, motion carries.

16. The Hopkinton School Board approve the Superintendent's recommendation to issue a revised contract, an additional 0.1 FTE, for Harold Martin School Wellness Teacher Steve Sherman, for the 2018- 2019 School year.

A motion was proposed by Ms. Durant, moved by Ms. Nestler, seconded by Mr. Luneau, all in favor, motion carries.

17. The Hopkinton School Board approve the Superintendent's recommendation to issue a revised contract, an additional 1.0 FTE, for Elementary Art Teacher, Kim Emerson, for the 2018 – 2019 school year.

A motion was proposed by Ms. Durant, moved by Ms. Nestler, seconded by Mr. O'Brien, all in favor, motion carries.

18. The Hopkinton School Board approve the Superintendent's recommendation to issue a revised contract, an additional 0.2 FTE, for Secondary Art Teacher, Meaghan Ezen, for the 2018 – 2019 school year.

A motion was proposed by Ms. Durant, moved by Ms. Nestler, seconded by Mr. Luneau, all in favor, motion carries.

19. The Hopkinton School Board approve the Superintendent's recommendation to issue a revised contract, an additional 0.1 FTE, for HHS English Teacher, Kate LaClair, for the 2018 – 2019 school year.

A motion was proposed by Ms. Durant, moved by Ms. Nestler, seconded by Mr. Luneau, all in favor, motion carries.

20. The Hopkinton School Board approve the Superintendent's recommendation to issue a revised contract, an additional 0.2 FTE, for HHS Science Teacher, Stijn Brand, for the 2018 – 2019 school year.

A motion was proposed by Ms. Durant, moved by Ms. Nestler, seconded by Mr. Luneau, all in favor, motion carries.

21. The Hopkinton School Board approve the Superintendent's nomination of Sara Baroody, 0.8 FTE Middle School, 0.2 FTE High School for HMHS Science Teacher, pending final approval of the Superintendent of Schools, for the 2018 – 2019 school year.

A motion was proposed by Ms. Durant, moved by Ms. Nestler, seconded by Mr. Luneau, all in favor, motion carries.

22. The Hopkinton School Board approve the Superintendent's nomination of Amy Cook, 1.0, HMHS Nurse, pending final approval of the Superintendent of Schools, for the 2018- 2019 school year.

A motion was proposed by Ms. Durant, moved by Ms. Nestler, seconded by Mr. Luneau, all in favor, motion carries.

23. The Hopkinton School Board approve the Superintendent's nomination of Kurt Gergler, 0.6 FTE, School Psychologist, Hopkinton School District, pending final approval of the Superintendent, for the 2018-2019 school year.

A motion was proposed by Ms. Durant, moved by Ms. Nestler, seconded by Mr. Luneau, all in favor, motion carries.

24. The Hopkinton School Board approve the Superintendent's nomination of the revised HSD Extended School Year (ESY) nomination slate, as presented, for the 2018 - 2019 school year, pending final approval of the Superintendent of Schools.

A motion was proposed by Ms. Durant, moved by Ms. Nestler, seconded by Mr. Luneau, all in favor, motion carries.

25. The Hopkinton School Board approve the Superintendent's recommendation to approve the 2018–2019 schedule b, fall coaches, nomination slate, for the 2018-2019 school year, as presented.

A motion was proposed by Ms. Durant, moved by Ms. Nestler, seconded by Mr. Luneau, all in favor, motion carries.

26. The Hopkinton School Board approve the Superintendent's recommendation to approve the Hopkinton Middle High Schools, Extracurricular Student Council, Frank Stetson and James Scangas, for the 2018-2019 school year.

A motion was proposed by Ms. Durant, moved by Ms. Nestler, seconded by Mr. Luneau, all in favor, motion carries.

27. The Hopkinton School Board approve the Superintendent's recommendation to set the 2018 – 2019 Hopkinton School District Pre-School Program rate at \$160/week (3 days).

A motion was proposed by Ms. Durant, moved by Ms. Nestler, seconded by Mr. Luneau, all in favor, motion carries.

28. The Hopkinton School Board approve the Superintendent's recommendation to accept the technology purchase proposal from Whalley Computer Associates Inc., in the amount not to exceed \$52,900.45.

A motion was proposed by Ms. Durant, moved by Ms. Nestler, seconded by Mr. Luneau, all in favor, motion carries.

29. Nonpublic Session

Nonpublic Session for the Discussion of Matters as Per RSA 91-A: 3, II (a)

Personnel

At 6:15 p.m. Ms. Durant moved, seconded by Ms. Nestler, that the Board enter into nonpublic session in accordance with RSE 91-A: 3, II (a) for discussion of personnel. Motion passed on a

roll call vote: Mr. O'Brien (yes), Mr. Belanger (yes), Mr. Luneau (yes), Ms. Nestler (yes), Ms. Durant (yes), all in favor.

RETURN TO PUBLIC SESSION

30. Adjournment

At 6:45 p.m. Mr. Belanger moved, seconded by Mr. Luneau, to adjourn the meeting, motion passed, all in favor, not opposed.

Respectfully submitted,

Donna M. Bowe

If you have any questions for members of the Hopkinton School Board or Administration please feel encouraged to contact them at the phone numbers or emails below:

Hopkinton School Board

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Matt Stone, Director of Technology, 746-5186, mstone@hopkintonschools.org

Bill Carozza, Principal, Harold Martin & Maple Street Schools, 746-3473, bcarozza@hopkintonschools.org

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Chris Kelley, Principal, Hopkinton Middle and High Schools, 746-4167, ckelley@hopkintonschools.org

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