

School District Internet Access for Staff

The Hopkinton School Board recognizes that technological resources can enhance teacher performance and student learning. The Board expects all staff to learn to use the available technological resources that will assist them in the performance of their responsibilities. As needed, staff shall receive training, lessons and instruction in the appropriate use of these resources.

Staff shall be responsible for the appropriate use of technology and shall use the District's technological resources primarily for purposes related to their duties. There is no expectation of privacy related to information stored or transmitted over the District network or in District systems. The District reserves the right to access, review, copy, store, or delete any files (unless other restrictions apply) stored on District systems and all employee and student communications using the network. Electronic messages and files stored on District computers or transmitted using District systems may be treated like any other school property. District administrators and network personnel may review files and messages to maintain system integrity and, if necessary, to ensure that users are acting responsibly. The District may choose to deploy location tracking software on devices.

The Superintendent or designee shall ensure that all District computers with Internet access have a technology protection measure that prevents access to text or images that are inappropriate and that the operation of such measures is enforced. The Superintendent or designee may disable the technology protection measure during use by an adult to enable access for bona fide research, educational or other lawful purpose.

The Superintendent shall establish administrative regulations and an Acceptable Use Agreement that outlines staff obligations and responsibilities related to the use of District technology. The Superintendent may establish guidelines and limits on the use of technological resources. Inappropriate use may result in a cancellation of the staff member's user privileges, disciplinary action, and/or legal action in accordance with law, Board policy, and administrative regulations.

The Superintendent or designee shall provide copies of related policies, regulations, and guidelines to all staff. Staff shall be required to acknowledge in writing that they have read and understood the District's Acceptable Use Agreement.

Legal References:

RSA 194:3-d, School District Computer Networks

47 U.S.C. §254, Requirements for Certain Schools – Internet Safety

20 U.S.C. §6777, Enhancing Education Through Technology – Internet Safety

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