

**Hopkinton School Board
Hopkinton, New Hampshire**

Approved Minutes

**School Board Meeting
Maple Street School – Cafeteria**

Thursday, December 6, 2018 at 5:30 p.m.

IN ATTENDANCE:

School Board: Ms. Liz Durant, Chair; Mr. Matt Belanger, Mr. Dave Luneau and Mr. Jim O'Brien, Board Members. Absent: Ms. Aviva Nestler

Student Board Representatives: Absent

Administration: Mr. Steven M. Chamberlin, Superintendent of Schools, Ms. Michelle Clark, Business Administrator, Mr. Bill Carozza, Principal, Harold Martin School, Mr. Matthew Stone, Director of Technology, Ms. Amy Doyle, Principal, Maple Street School, Mr. Chris Kelley, Principal, Hopkinton Middle High Schools, Ms. Rebecca Forrestall, Director of Student Services. Absent: Ms. Rebecca Gagnon, Assistant Principal, Hopkinton Middle High Schools

PUBLIC SESSION

1. Call to Order/Pledge of Allegiance

Ms. Durant called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance.

2. Additions/Deletions from Agenda by Superintendent

- Action item 12 should say, pending final approval of the Superintendent of Schools and effective date by the Superintendent.
- Update on transportation contract
- Update on Budget Committee by Mr. O'Brien

3. Correspondence

- NH Audubon Afield internship – Maxine Asmussen, a junior at HMHS
- Simon Doneski, Class of 2018 internship on Butterflies on the Great Plains.

4. Approval of Minutes

Recommend the Hopkinton School Board approve the minutes of the regular board meeting held on November 29, 2018, a motion was moved by Mr. Belanger and seconded by Mr. O'Brien, all in favor, minutes carried as presented.

5. Public Comment (1)

Diane LaChance thanked Superintendent Chamberlin for responding to her request of additional meeting minutes for past Facility Steering Committee meetings. She questioned where they were located on the website – being an RSA item, she thought they should be easily found. Superintendent Chamberlin will look into it.

Janet Krzyzaniak is appalled that the Hopkinton Middle High School's roof is leaking and that trash cans are needed to collect water. She hopes the School Board will address the situation sooner rather than later.

6. Comments from the Hopkinton School Board – None at this time.

7. Presentations/Staff Reports

Hopkinton School District FY 20 Operating Budget, Initial Presentation of the Superintendent’s Budget – Superintendent Chamberlin stated that each year we do a theme – this year was very deliberate, purposeful – this notion about feeling hopeful. Our District mission is, *Above All, Care* and the research that was done this summer and the connection of hope and care.

Superintendent Chamberlin presented a slide show: FY 20 – Superintendent’s Budget Presentation. *(This presentation may be found on the District website.)*

8. Items for Board Discussion

a. FY 20 Operating Budget

a. Questions/Revisions

b. Schedule:

- Revisions to the FY 20 Operating Budget/Presentation of Anticipated Revenues (December 13)
- Revisions/Adoption of the FY 20 Budget/Determination of Tax Rate (December 20)
- Additional Meeting – if necessary (January 3)

b. HSD FY 20 HSD Long Term Financial Position/CIP Document – *Superintendent Chamberlin presented and distributed the HSD FY 20 CIP/LT Financials.*

c. Facility Project Update – *Discussion took place regarding the underground storage tank (oil) at HMHS and it was decided to bring forth to the School Board options to repair the tank for no more than \$10,000. This will be an action item at the next School Board Meeting.*

A request has been made to the NH Bond Bank to determine payment and tax rate implications for a \$14M project is \$1.64 and a project bond value on \$14.3M is \$1.68 over the course of twenty year level debt.

Ms. Durant crafted a letter to be sent out to the Community and the Board inviting everyone to a Listening Post on Thursday, December 13 at 5:00. She also asked the Board to be mindful with their decision as to where they stand should they vote for a Facility Project.

d. Hopkinton School District Transportation Contract – *The District received two bids to the RFP for the next long term contract for transportation. First Student, the current provider and Student Transportation of America. Both bids were very close.*

e. Personnel:

- i. Hopkinton School District Night Custodian Supervisor Position – *Jeanne Blair*
- ii. JV Boys Basketball Coach – *Liam McNicholas*

9. Public Comment (2)

Heather Lavoie thanked the Board for all their hard work and expressed an appreciation for the live streams for those parents who can’t always attend meetings. One of the challenges of watching the meetings live stream is that community members are becoming contentious and mean spirited and that’s unfortunate. This is a small town and everyone is doing the best that they can.

Amanda Gilman questioned the increase in the Health Insurance and asked if there was money in the budget for a portable classroom at Harold Martin School. Superintendent Chamberlin responded not yet.

Diane LaChance reminded the Board of the RTK law. The community has the right to know teacher salaries, cost of benefits and other budget line items.

Jason Lang commented on the cost of additional insurance claims and also wondered if he could get a better understanding of facility updates and how the facility project and facility trust came to be.

Candace Youngman suggested that some of the Budget Committee members meet with the Superintendent and members of the Board to discuss the programmatic budget.

Jim O'Brien stated that the Budget Committee voted on the programmatic budget. They have requested the following items: more function codes, include number of students in each school, courses offered (Program of Studies), cost of Academic Programs (lump sum all costs associated with course), and facilities operational line broken out for better understanding.

10. Materials Provided

Draft Minutes

Superintendent's FY 20 Budget (Presented at the meeting)

HSD FY 20 Long Term Financial Position/Capital Improvement Program (Presented at the meeting)

11. Important Dates

December 13: School Board Meeting, MSS

December 20: School Board Meeting, MSS

December 21: No School, Professional Development Day

December 21-31: Holiday Recess

January 1: No School, Holiday

January 3: Tentative School Board Meeting (if necessary)

January 13: Listening Post

ACTION ITEMS

- 12.** The Hopkinton School Board accept the Superintendent's nomination of Jeanne Blair as Night Custodian Supervisor, Hopkinton Middle High School, pending final approval of the Superintendent.

A motion was proposed by Ms. Durant, moved by Mr. O'Brien, seconded by Mr. Belanger, all in favor, motion carries.

- 13.** The Hopkinton School Board accept the Superintendent's nomination of Liam McNicholas as the JV Boys' Basketball Coach for the 2018- 2019 School Year.

A motion was proposed by Ms. Durant, moved by Mr. O'Brien, seconded by Mr. Belanger, all in favor, motion carries.

14. Nonpublic Session

Nonpublic Session for the Discussion of Matters as Per RSA 91-A: 3, II (a)

Personnel

At 7:50 p.m., a motion was proposed by Ms. Durant, moved by Mr. Luneau, seconded by Mr. O'Brien, that the Board enter into nonpublic session in accordance with RSA 91-A:3, II (a) for the discussion of personnel. Motion passed on a roll call vote: Mr. Luneau (yes), Mr. Belanger (yes), Mr. O'Brien (yes), Ms. Durant (yes), all in favor.

RETURN TO PUBLIC SESSION

15. Adjournment

At 8:05 p.m. Ms. Durant moved, seconded by Mr. Luneau, to adjourn the meeting, motion passed, all in favor, not opposed.

If you have any questions for members of the Hopkinton School Board or Administration please feel encouraged to contact them at the phone numbers or emails below:

Hopkinton School Board

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Aviva Nestler, Vice Chair, anestler@sau66.org

David Luneau, dluneau@sau66.org

Jim O'Brien, jobrien@sau66.org

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Bill Carozza, Principal, Harold Martin School, 746-3473, bcarozza@hopkintonschools.org

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