

**Hopkinton School Board
Hopkinton, New Hampshire
Agenda
School Board Meeting
Maple Street School – Room 1**

Tuesday, March 20, 2018 - 5:30 pm

Revised Agenda

PUBLIC SESSION

1. Call to Order/Pledge of Allegiance

(Note: As this meeting is the first of the new School Board, the Superintendent opens the meeting, pending the election of School Board officers.)

2. Election of Board Officers

3. Additions/Deletions from Agenda by Superintendent

4. Correspondence

5. Approval of Minutes

Recommend the Hopkinton School Board approve the minutes of the regular board meeting held on March 6, 2018.

6. Public Comment (1)

7. Comments from the Hopkinton School Board

8. Presentations and Staff Reports

Hopkinton School District Plan to Improve Safety and Security: Draft #1

9. Items for Board Discussion

a. School Board Business

- i. Determination of Signers of the Manifest and Back-up (Action Item)*
- ii. Determination of Committee Assignments (Action Item – Budget Committee)*
- iii. Update – School Board Meeting/Topic/Event/Nomination Timeline*

b. Annual School District Meeting – Debrief

c. Facility Planning

- i. Next steps*
- ii. Timeline*

d. School Calendar/ Impact of Snow Days

e. Personnel (Action Items)

- i. Nomination – HMS Long Term Substitute Instructional Assistant*

- ii. Nomination – HMS/MSS Instructional Assistant
- iii. Nomination – HMS Instructional Assistant
- iv. Nomination – MSS Long Term Teacher
- v. Nomination Schedule b – Spring Coaches Slate
- vi. Nomination – HMHS Administrative Assistant
- vii. Notice of Non – Return Hopkinton Middle School
- viii. Notice of Resignation – Custodian/Maintenance Worker

f. Financials

- i. February 2018 Report
- ii. MS 22 Form (*Action Item*)
- iii. Donation(3) (*Action Items*)

g. Overnight Trips

- i. Student Leadership Conference, Mt. Washington Resort, March 15 – March 16, 2018
- ii. Quebec City, Canada – May 17 – May 19, 2018
- iii. Annual Baseball Trip to Chatham, MA – March 23 – March 25, 2018

10. Public Comment (2)

11. Materials Provided

Draft Minutes
 HSD Safety and Security Improvement Plan Draft #1
 New Hire Packet (4)
 School Board Topic Schedule
 Schedule b – spring sports
 MS-22
 February 2018 Financial Report
 Overnight Trip Forms (2)

12. Important Dates

April 3 - School Board Meeting, MSS, Room 1, 5:30 pm
 April 17 – School Board Meeting, MSS, Room 1, 5:30 pm

ACTION ITEMS

13. The Hopkinton School Board appoints _____ to serve as the representative to the Hopkinton Budget Committee.
14. The Hopkinton School Board appoints _____ and _____ as signers of the manifest, with the remaining School Board members serving in reserve.
15. The Hopkinton School Board approve the Superintendent’s nomination of Tiffany Bauer, Long Term Substitute, Harold Martin School pending final approval of the Superintendent of Schools.
16. The Hopkinton School Board approve the Superintendent’s nomination of Alex Gelinias, Instructional Assistant, Harold Martin School (~~0.19 FTE~~ 0.24 FTE), Maple Street School (~~0.40 FTE~~ 0.64 FTE), pending final approval of the Superintendent of Schools.
17. The Hopkinton School Board approve the Superintendent’s nomination of Ryan Nicholson, Instructional Assistant, Harold Martin School (1.0 FTE), pending final approval of the Superintendent of Schools.
18. The Hopkinton School Board approve the Superintendent’s nomination of Lori Joubert, Teacher, Maple Street School (1.0 FTE), for the remainder of the 2017 – 2018 school year.

19. The Hopkinton School Board approve the Superintendent's nomination of the spring sport Schedule b nomination slate, as presented.
20. The Hopkinton School Board approve the Superintendent's nomination of Tana Montore, Administrative Assistant, Hopkinton Middle and High Schools, effective March 21, 2018.
21. The Hopkinton School Board approve the Superintendent's recommendation to accept Hopkinton Middle School English Teacher Jenna Stapleton's notice of non-return.
22. The Hopkinton School Board approve the Superintendent's recommendation to accept Custodian/Maintenance Worker, Steve Desmarais' letter of resignation as of Friday, March 30, 2018.
23. The Hopkinton School Board approve the Superintendent's recommendation to accept a donation from the John Russell Racing Scholarship Fund of \$1100 to the Hopkinton Middle School.
24. The Hopkinton School Board approve the Superintendent's recommendation to accept a donation from the Hopkinton PTA (\$700) in support of a Harold Martin School Trip to the planetarium and the Capitol Center for the Arts.
25. The Hopkinton School Board approve the Superintendent's recommendation to accept a donation from the Hopkinton PTA (\$700) in support of a Hopkinton Middle and High School Recycled Percussion Concert.
26. The Hopkinton School Board approve/sign the MS 22 form as prepared by Michelle Clark, Business Administrator.
27. The Hopkinton School Board accept the Superintendent's recommendation to approve retroactively the Hopkinton High School Student Leadership Conference overnight trip to Mt. Washington Resort, Bretton Woods, NH, March 15 – 16, 2018.
28. The Hopkinton School Board accept the Superintendent's recommendation to approve the Hopkinton Middle School overnight trip to Quebec City, Canada, May 17 – 19, 2018.
29. The Hopkinton School Board accept the Superintendent's recommendation to approve Hopkinton High School Varsity Baseball overnight trip to Chatham, MA, March 23 – 25, 2018.

30. Nonpublic Session

Nonpublic Session for the Discussion of Matters as Per RSA 91-A: 3, II (a), (b), and (c)

Personnel
Real Estate Purchase

RETURN TO PUBLIC SESSION

26. Adjournment

If you have any questions for members of the Hopkinton School Board or Administration please feel encouraged to contact them at the phone numbers or emails below:

Hopkinton School Board

Liz Durant, ldurant@sau66.org

David Luneau, dluneau@sau66.org

Matt Belanger, mbelanger@sau66.org

Aviva Nestler, anestler@sau66.org

Jim O'Brien, jobrien@sau66.org

Administration

Steve Chamberlin, Superintendent, 746-5186, schamberlin@hopkintonschools.org

Michelle Clark, Business Administrator, 746-5186 mclark@hopkintonschools.org

Meghan Bamford, Director of Student Services, 746-5186, mbamford@hopkintonschools.org

Matt Stone, Director of Technology, 746-5186, mstone@hopkintonschools.org

Bill Carozza, Principal, Harold Martin & Maple Street Schools, 746-3473, bcarozza@hopkintonschools.org

Amy Doyle, Asst. Principal, Harold Martin & Maple Street Schools, 746-3473/746-4195,

adoyle@hopkintonschools.org

Chris Kelley, Principal, Hopkinton Middle and High Schools, 746-4167, ckelley@hopkintonschools.org

Rebecca Gagnon, Asst. Principal, Hopkinton Middle and High Schools, 746-4167,

rgagnon@hopkintonschools.org