

Dubbing from a VHS Tape to a DVD

Using the Sony VCR/DVDR

A Library Survival Sheet
from the Hopkinton High School & Hopkinton Middle School Library



Copyright matters! Check with a Librarian before you copy anything that is not your own work. (It is *not* legal to make DVD copies of commercially produced VHS tapes....)

1. Bring your **VHS tape** and a *blank DVD-R* disc with you.
2. Find a Librarian, and sign out the **remote controls** for the Sony **VCR/DVDR** and **TV**.
3. Turn on both the **VCR/DVDR** and its **TV**.
4. **Load** your **VHS tape**, and **cue it up** to where you want the DVD copy to begin; if you are simply copying the entire tape, *be sure to rewind it!*
5. **Load** the blank **DVD-R**.
6. On the front of the **VCR/DVDR**, under **ONE-TOUCH DUBBING**, press the **← VIDEO** button.
7. Press **STOP** if you want to stop copying before the tape is done; otherwise, it will stop on its own at the end of the tape.

Next, the disc has to be "finalized" so that it will play properly in a regular DVD player, or in your computer (Mac or PC, both.)

8. Press **DVD**, and then **SYSTEM MENU**.
9. Select **Disc Setting**, and press **ENTER**.
10. Select **Disc Finalize** and press **ENTER**.
11. When **Disc will be finalized—do you want to continue?** appears on the screen, select **OK** and press **ENTER**.
12. When finalization has finished, press **SYSTEM MENU** to close the menu.
13. **Eject** your **tape** and your **DVD-R**, and **power off** the machinery.
14. **Return** the **remotes**, and you're good to go.

TIP **Label** your disc now....

VHS



DVD
VIDEO